

2024 PAY SCHEDULE

Mail to: LINK, Inc., 2401 E. 13th Street
Hays, KS 67601 (785) 625-6942

MAIL DROP LOCATED AT 2401 E 13TH STREET

24 HOURS A DAY *** FAX 785-625-6137 ***** 24 HOURS A DAY**
Call Toll Free 1-800-569-5926 to verify fax received

**ALL TIME SHEETS AND PAYROLL INFORMATION RECEIVED
AFTER THE DUE DATE AND TIME WILL NOT BE PROCESSED UNTIL
THE NEXT PAY PERIOD.**

PAY PERIOD	TIME SHEETS AND CORRECTIONS DUE IN HAYS OFFICE BY 1:00PM CST	PAY DAY
12/17/23 TO 12/30/23	1/2/24	1/5/24
12/31/23 TO 1/13/24	1/16/24	1/19/24
1/14/24 TO 1/27/24	1/29/24	2/2/24
1/28/24 TO 2/10/24	2/12/24	2/16/24
2/11/24 TO 2/24/24	2/26/24	3/1/24
2/25/24 TO 3/09/24	3/11/24	3/15/24
3/10/24 TO 3/23/24	3/25/24	3/29/24
3/24/24 TO 4/6/24	4/8/24	4/12/24
4/7/24 TO 4/20/24	4/22/24	4/26/24
4/21/24 TO 5/4/24	5/6/24	5/10/24
5/5/24 TO 5/18/24	5/20/24	5/24/24
5/19/24 TO 6/1/24	6/3/24	6/7/24
6/2/24 TO 6/15/24	6/17/24	6/21/24
6/16/24 TO 6/29/24	7/1/24	7/5/24
6/30/24 TO 7/13/24	7/15/24	7/19/24
7/14/24 TO 7/27/24	7/29/24	8/2/24
7/28/24 TO 8/10/24	8/12/24	8/16/24
8/11/24 TO 8/24/24	8/26/24	8/30/24
8/25/24 TO 9/7/24	9/9/24	9/13/24
9/8/24 TO 9/21/24	9/23/24	9/27/24
9/22/24 TO 10/5/24	10/7/24	10/11/24
10/6/24 TO 10/19/24	10/21/24	10/25/24
10/20/24 TO 11/2/24	11/4/24	11/8/24
11/3/24 TO 11/16/24	11/18/24	11/22/24
11/17/24 TO 11/30/24	12/2/24	12/6/24
12/1/24 TO 12/14/24	12/16/24	12/20/24
12/15/24 TO 12/29/24	12/30/24	1/1/25

2024
Bank and Post Office Closings
LINK, Inc. Holidays

For your information: The following are dates which the Post Office, Commerce Bank and/or LINK, Inc. offices will be closed. Please keep these dates in mind when mailing your payroll paperwork.

COMMERCE BANK CLOSED

New Years Day	1/1/24
Martin Luther King Jr. Day	1/15/24
President's Day	2/19/24
Memorial Day	5/27/24
JuneTeenth	6/19/24
Independence Day	7/4/24
Labor Day	9/2/24
Columbus Day	10/14/24
Veteran's Day	11/10/24
Thanksgiving	11/28/24
Christmas	12/25/24

POST OFFICE CLOSED

New Years Day	1/1/24
Martin Luther King Jr. Day	1/15/24
President's Day	2/19/24
Memorial Day	5/27/24
JuneTeenth	6/19/24
Independence Day	7/4/24
Labor Day	9/2/24
Columbus Day	10/14/24
Veteran's Day	11/11/24
Thanksgiving	11/28/24
Christmas	12/25/24

LINK, INC. CLOSED

New Years Day	1/1/24
Martin Luther King Jr. Day	1/15/24
President's Day	2/19/24
Good Friday	3/29/24
Monday After Easter	4/1/24
Memorial Day	5/27/24
JuneTeenth	6/19/24
Independence Day	7/4/24
Labor Day	9/2/24
Columbus Day	10/14/24
Veteran's Day	11/11/24
Thanksgiving	11/28/24
Friday After Thanksgiving	11/29/24
Christmas	12/25/24
Christmas	12/26/24

Please contact LINK with ANY payroll questions or any Questions in connection with the Authenticare Clock-in/Clock-out system at 1-800-569-5926 or fms@linkinc.org